

# **Community Institute of Commerce & Management Studies (BBA & BCA)**

## **Mandatory Disclosure**



**2/1, Natabhairava Shri V Vajramuni Road,  
9<sup>th</sup> Cross, 9<sup>th</sup> Main, 2<sup>nd</sup> Block, Jayanagar  
Bengaluru – 560 011  
Karnataka, India**

**1. Name of the Institution**

Community Institute of Commerce &  
Management Studies # 2/1, 9<sup>th</sup> Main, 9<sup>th</sup>  
Cross,  
2<sup>nd</sup> Block Jayanagar  
Bangalore – 560 011  
Phone No. 080-2656-5151

---

Mobile No. [98455-60233](tel:98455-60233)  
Email: [info.ccims@gmail.com](mailto:info.ccims@gmail.com)

**2. Name and address of the Society**

Community Centre ®  
2<sup>nd</sup> Block Jayanagar  
Bangalore – 560 011  
Phone No. 080-2656-5151  
Email: [info.ccims@gmail.com](mailto:info.ccims@gmail.com)

**3. Name and Address of the Director and Principal**

**Dr. Dharmendra Kumar T P**  
Community Institute of Commerce &  
Management Studies # 2/1, 9<sup>th</sup> Main, 9<sup>th</sup>  
Cross,  
2<sup>nd</sup> Block Jayanagar  
Bangalore – 560 011  
Phone No. 080-2656-5151  
Mobile No. [98455-60233](tel:98455-60233)  
Email: [info.ccims@gmail.com](mailto:info.ccims@gmail.com)

**4. Name of the affiliating University**

Bengaluru City University

## 5. Governance

- **Governing Council Members**

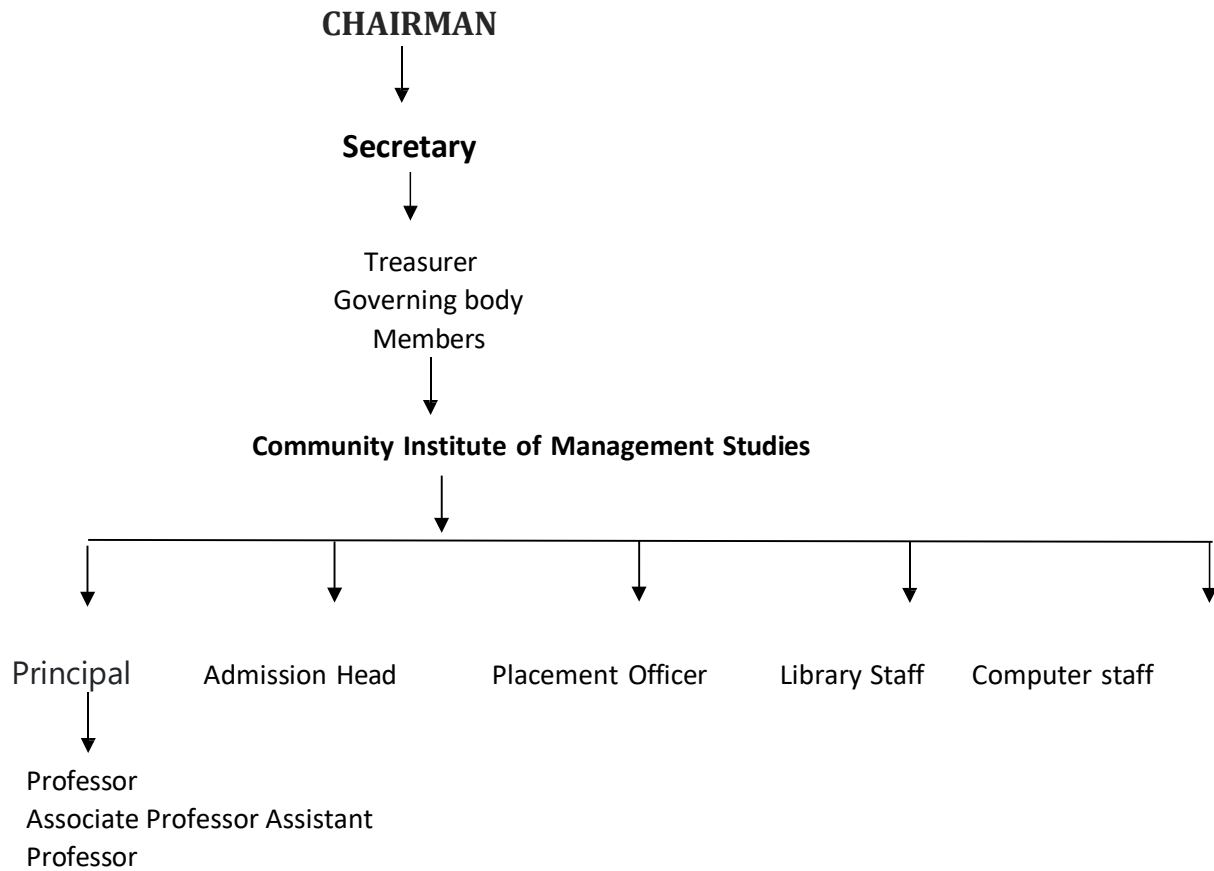
SL No	Name	Affiliation	membership
1	Sri Chikkaiah	Secretary Community Institute of Commerce & Management Studies	Secretary
2	K.M Nagaraj	Chairman Community Institute of Commerce & Management Studies	Chairman
3	Harish N	Community Institute of Management Studies	Member(CICMS)
4	Suresh N	Community Institute of Management Studies	Member(CICMS)
5	H S Chandrashekar	Community Institute of Management Studies	Member(CICMS)
6	B H Kempraj	Community Institute of Management Studies	Member(CICMS)
7	K N Chandrashekar	Community Institute of Management Studies	Member(CICMS)

- **Members of Academic Advisory Body**

S.No	Name	Affiliation	Membership
1	Sri Chikkaiah	Secretary Community Institute of Commerce & Management Studies	Secretary
2	K.M Nagaraj	Chairman Community Institute of Commerce & Management Studies	Chairman
3	Harish N	Community Institute of Management Studies	Member(CICMS)
4	Suresh N	Community Institute of Management Studies	Member(CICMS)
5	H S Chandrashekar	Community Institute of Management Studies	Member(CICMS)
6	B H Kempraj	Community Institute of Management Studies	Member(CICMS)
7	K N Chandrashekar	Community Institute of Management Studies	Member(CICMS)

- **Frequently of the Board Meeting and Academic Advisory Body**  
2 meetings / year
- **Organizational chart and processes**

## Community Centre (R.)



- **Student Feedback on Institutional Governance/ Faculty performance**

Yes

- **Grievance Redressal mechanism for Faculty, staff and students**

YES

- **Establishment of Anti Ragging Committee**

YES

- **Establishment of Online Grievance Redressal Mechanism**

YES

- **Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University**

YES

- **Establishment of Internal Complaint Committee (ICC)**

YES

- **Establishment of Committee for SC/ ST**

YES

- **Internal Quality Assurance Cell**

YES

## **6. Programmes**

- Name of Programmes approved by AICTE

**BBA & BCA**

- Name of Programmes Accredited by AICTE

**BBA & BCA**

- Status of Accreditation of the

Programs

NIL

- Total number of Programs

NBA Accreditation Status	
Programs Accredited	<b>BBA &amp; BCA</b>
Applied for Accreditation	No
A. Applied but visit not happened	
B. Visit happened but results awaited	

- Name

**BBA & BCA**

- Number of seats

**60 & 120**

- Duration

**3 years**

**Cut off marks/rank of admission during the last three years (BBA & BCA)**

**BBA**

Year	2024
Year wise Sanctioned Intake	<b>60</b>
Year wise Actual Admissions	60

**BCA**

Year	2023	
Year wise Sanctioned Intake	<b>120</b>	
Year wise Actual Admissions	<b>120</b>	

- Placement Facilities

**Yes**

- Campus placement in last three years with minimum salary, maximum salary and average salary

Year	2019	2020	2021	2022	2023	
Min. Salary	2.8	2.8	3	3	3	
Max. Salary	7.2	7.5	11.2	12	12	
Average Salary	4.5	5	5	5	5	

- **Faculty**

Dr. Dharmendra Kumar T P Principal/Director	Shwetha H N Asst. Professor -Management
Smt. Padmavathi Asst. Professor - Management	Bhargavi H B Asst. Professor – Management
Smt. Sushila Rajan Asst. Professor - Computer Applications	Rajani T N Asst. Professor – Computer Applications
Ashwini D N Asst. Professor – Computer Applications	Thyagaraja R Asst. Professor - Computer Applications
Ashwini C Ashwath Asst. Professor - Computer Applications	J M Hema Sundari Bai Asst. Professor - Computer Applications
Vijayanand P Halakatti Asst. Professor – Computer Applications	Navyashree Bhavani N R Asst. Professor – Computer Applications
Tanuja K Asst. Professor- Management	Jagannath M R Asst. Professor - Computer Applications
Sunitha N Asst. Professor – Computer Applications	Aishwarya N Asst. Professor – Computer Applications



- Permanent Faculty: Student Ratio

**1:20**

#### **8. Profile of Vice Chancellor/ Director/ Principal/ Faculty**

Check Website <https://www.cicms.in/>

- Number of scholarship offered by the Institution, duration and amount

**Rs. 188311**

#### **9. Admission**

- Number of seats sanctioned with the year of approval

**BBA – 60 & BCA - 120**

Number of Students admitted under various categories each year in the last three years

**BBA**

Academic Year	Category wise			
	SC/ST	OBC	GM	Total
2023 - 24	13	41	6	60

**BCA**

Academic Year	Category wise			
	SC/ST	OBC	GM	Total
2023 - 24	28	83	9	120

**10. Admission Procedure**

A candidate who has passed the two-year Pre-University Examination conducted by the Karnataka Pre-University Board or any other examination considered as equivalent thereto shall be eligible for admission to the BBA & BCA program.

Sl.No.	Room No	Room type (mention Class Room/ Laboratory/ Toilet, etc.)	Carpet area (in m2)
1	405	Placement Area	86
2	BR-1	Board Room	27
3	CEL-1	Maintenance	10
4	CEL-2	House keeping	10
5	CS-1	Central Store	30
6	EXAM-1	Exam Control Room	67
7	OFF-1	Office all inclusive	300
8	Pr-1	Principal/Director's office	35
9	R-122	Department Office	67
10	REC-1	Reception Area	20
11	SEC-1	SECURITY	12
12	SF-1	Faculty Room	126
13	SF-1	Cabin for Head of Department	28

- Library

**Books – 8139**  
**Titles – 3338**  
**E- Books – 1115**  
**Journals – 12**  
**E Journals -**

- Barrier Free Built Environment for disabled and elderly persons

**Yes**

- Occupancy Certificate

**Yes**

- Fire and Safety Certificate

**Yes**

- Hostel Facilities

**Yes**

- Computing Facilities

**192 Computer with internet connected**

- Internet Bandwidth

**1:1 1 GBPS**

- Major software packages available

**Windows 10 and 11, Microsoft Office 16**

- Special purpose facilities available

- Innovation Cell

**Yes**

- Social Media Cell

**Yes**

- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments

**Yes**

- Games and Sports Facilities



- Extra-Curricular Activities--Yes

- Soft Skill Development Facilities—Yes

- Academic Time Table with the name of the faculty members handling the Program

- Teaching Load of each Faculty

**12 hours per week**

- Internal Continuous Evaluation System and place

**Yes**

- Student's assessment of Faculty, System in place

**Yes**



**APPROVAL PROCESS 2024-25**

**Letter of Approval (LoA)**

F.No. South-West /2024-25/1-44106552283

Date of Approval: 09-May-2024

To,  
The Chairman  
THE COMMUNITY CENTRE  
#2/1, NATABHAIRAVA SHRI V VAJRAMUNI ROAD, 9TH MAIN, 9TH CROSS, 2ND BLOCK, JAYANAGARA,  
BENGALURU, BANGALORE URBAN  
Karnataka, 560011

**Sub: Letter of Approval for New Institution 2024-25**

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 notified by the Council vide notification number F. No. AB/AICTE/REG/2020 dated 4th February, 2020 and amended on 24th February 2021 and norms, standards, procedure and conditions prescribed by the Council from time to time, I am directed to convey the approval to

<b>Permanent Id</b>	1-44106552283	<b>Application Id</b>	1-44106552283
<b>Name of the Institute</b>	COMMUNITY INSTITUTE OF COMMERCE AND MANAGEMENT STUDIES	<b>Name of the Society/ Trust/ Company</b>	THE COMMUNITY CENTRE
<b>Institute Address</b>	#2/1, NATABHAIRAVA SHRI V VAJRAMUNI ROAD, 9TH MAIN, 9TH CROSS, 2ND BLOCK, JAYANAGARA, BENGALURU, BANGALORE URBAN, Karnataka, 560011	<b>Society/ Trust/ Company Address</b>	#2/1, NATABHAIRAVA SHRI V VAJRAMUNI ROAD, 9TH MAIN, 9TH CROSS, 2ND BLOCK, JAYANAGARA, BENGALURU, BANGALORE URBAN Karnataka, 560011
<b>Institute Type</b>	Private-Self Financing	<b>Region</b>	South-West

**For conduct of the following Courses with the Intake indicate below for the Academic Year 2024-25\***

Sr. No.	Level	Program	Course	Affiliating University/ Board	Intake Approved for 2024-25
1	UNDER GRADUATE	MANAGEMENT	BBA	Bengaluru City University	60
2	UNDER GRADUATE	COMPUTER APPLICATIONS	BCA	Bengaluru City University	120

**The approval of BBA/BCA/BMS courses is on " as is where is basis" Intake Approved for BBA/BCA/BMS Course is Subject to the approval of the Concern University.**

- The management shall provide adequate funds for development of infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
- The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
- The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution
- The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
- No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
- The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution
- The Institution shall not conduct any course(s) as specified in the Approval Process Handbook without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
- The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
- The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council

Application No:1-44106552283

Note: This is a Computer generated Report. No signature is required.

Printed By : aabtt1746p

Page 1 of 2

Letter Printed On:10 May 2024

- or persons authorized by it.
10. Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the AICTE from time to time. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, Fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the Institution.
  11. It shall be mandatory for the Institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
  12. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.
    - i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.
    - ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.
    - iii. Additionally, Audited Financial Statements for every Financial year on year to year basis.
  13. If the Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.
  14. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
  15. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
  16. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
  17. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.
  18. It is mandatory to comply all the essential requirements as given in APH 2024-25(Appendix 6).  
**AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:**
    1. **Parakh:** Student Gap analysis portal bases services.
    2. **Students Scholarship schemes** like Pragati, Saksham, Swanath, ADF, etc.
    3. **Course in Indian Languages.**
    4. **TAL FDPs:** Faculty training for Emerging areas and cutting edge Technologies.
  5. **Augmenting Utilization of Research Assets (AURA).**
    6. **Smart India Hackathon:** World's largest Open Innovation Platform.

The Government/ Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and/or non-adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutions and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic year 2022-23. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India